

An Chomhairle Oidhreachta  
The Heritage Council



Department of  
**Agriculture,  
Food and the Marine**  
An Roinn  
**Talmhaíochta,  
Bia agus Mara**



'The European Agricultural Fund  
for Rural Development: Europe  
investing in rural areas'.

Conditions attaching to offers of Grant-Aid under

## TRANCHE 2 2017

of the

**GLAS TRADITIONAL FARM BUILDINGS GRANT SCHEME**

**Please read this document carefully.**

Scheme Administrator: Anna Meenan, The Heritage Council, Church Lane, Kilkenny, R95 X264.

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*Note: These conditions of offer are to be read in conjunction with the terms and conditions of the Green Low Carbon Agri Environment Scheme (GLAS) available on the website of the Department of Agriculture, Food and the Marine at <http://www.agriculture.gov.ie/farmerschemespayments/glas/>. Please note that payments under this scheme will be made by the Department of Agriculture, Food and the Marine (The Department) and not by the Heritage Council.*

## PRINCIPAL CONDITIONS

1. Acceptance of a grant offer must be confirmed by the grantee within two weeks of the date on the offer letter. This offer of funding is for projects carried out before 31<sup>st</sup> October 2017.
2. To claim this award, project works must be completed and the following documentation, submitted to the Heritage Council by 31<sup>st</sup> October 2017:
  - a. Costs certified by the conservation consultant, and, where relevant, copies of contractors' receipted costs (*Please refer to condition no. 8 below*).
  - b. A report, containing photographs of the completed works, prepared by the conservation consultant overseeing the works. This report must include reference to the implementations of any bat/bird survey recommendations (*Please refer to condition no. 9 below*).
  - c. A current Tax Clearance Certificate in the name of the applicant for all awards of €10,000 and over (*Please refer to condition no. 12 below*)
3. The grantee shall remain a farmer in good standing under the terms of their GLAS agreement with the Department of Agriculture, Food & the Marine.
4. Grants will be paid by the Department of Agriculture, Food & the Marine when a certificate certifying satisfactory compliance with all of the conditions of the Scheme has been received by them from the Heritage Council. Non compliance with these conditions will cause withdrawal of the grant offer.

## FURTHER CONDITIONS:

5. The offer of grant is conditional on approval by the Heritage Council, or its agent(s) of the specification prior to commencement of the works - projects cannot be funded retrospectively. The specification must be agreed by 31<sup>st</sup> July, three months prior to end date. The works must be carried out in accordance with the agreed specification and under the supervision of a suitably qualified/accredited professional in conservation who can demonstrate a commitment to working in accordance with:

- The Department of Arts, Heritage, Regional, Rural and Gaeltacht Affairs Built Heritage Policy-Advice Series;
  - RIAI Conservation Guidelines/RICS Historic Building Conservation Guidance Notes.
6. It is the responsibility of the grantee to establish whether planning permission, permission under the National Monuments Acts, or other statutory consents are required for the proposed works. Any such consent must be obtained and sent to the administrator of the scheme before the work commences.
  7. It is the responsibility of the grantee to establish whether permission or a derogation licence is needed under the Wildlife Acts 1976, and related legislation. In particular, before work commences, the grantee must arrange to have a survey undertaken of the building(s)/other related structure(s) to be conserved to establish if bats or birds reside within, and a report of that survey sent to the administrator. The bat-bird survey must be undertaken by an expert, with appropriate and relevant experience of bat surveys before 30<sup>th</sup> June 2017. The recommendations of the bat-bird report, and any conditions specified in any derogation licence obtained from National Parks and Wildlife Service must be followed during project works.

**OR**

If a bat/bird survey is not required, grantees should be aware that all birds, nests, eggs and nestlings are fully protected under law in Ireland, Wildlife Act 1976, as amended in 2000, as are bats and their roosts, which are also protected in Ireland under the EU Habitats Directive. If an active nest or a bat roost is found before or during works, all works must cease immediately and a National Parks and Wildlife Service (NPWS) Conservation Ranger contacted for advice. Any subsequent recommendations of NPWS staff and any conditions specified in any derogation license obtained from NPWS must be followed during project works.

The Heritage Council and the Department of Agriculture, Food & the Marine reserve the right to resurvey every grant-aided building/other related structure for the presence of bats/protected species at the end of the scheme period.

8. All expenditure whether provided under this scheme or not, must be certified and verified by the architect, engineer, quantity surveyor or other consultant, and s/he shall confirm that only the agreed work is being claimed against the grant allocation.
9. The applicant must send an interim report with photographs prepared by the conservation consultant during progress of the project to the administrator *and* on completion of the project a report with photographs of the completed works prepared by the conservation consultant including reference to the implementation of any bat/bird survey recommendations.
10. Normally the grant shall be paid on satisfactory completion of the project for which aid is provided. However, exceptionally and at the discretion of the administrator and the Department of Agriculture, Food & the Marine, payment of the grant may be phased with interim payments being made on foot of consultants' or administrators' certificates. If this

arrangement is agreed, full reports including photographs and financial statements must accompany each claim for payment of the grant.

11. The administrator or agents reserve the right to inspect the work in progress at any time, having given reasonable notice of their intention to do so. On receipt of a satisfactory report on the completion of the project, and following an inspection of the work, the administrator will certify to the Department that payment can be made. The administrator reserves the right to withdraw the grant, or part of it, if the work is incomplete or unsatisfactory.
12. A current tax clearance certificate or charity number is required from all grantees who are offered awards of €10,000 and over.
13. The assistance given by the administrator must be suitably acknowledged by the grantee in the form of a plaque provided by the administrator, written acknowledgement or other agreed form. The grantee may be requested to allow a sign to be erected on site during construction acknowledging the support of the Heritage Council, The Department of Agriculture, Food and the Marine and European Union Structural Funds.
14. The administrator will wish to make a photographic record of the buildings and/or works being grant-aided, and to use such photographs in promoting the support and work of The Heritage Council and the Department of Agriculture, Food & the Marine. Such photographs will apply only to the building and works being grant-aided, and not to furniture, interior fittings, works of art or other personal possessions.
15. To enable this public funding to be of further benefit to a wide audience the administrator will ensure that
  - Any new archaeological discoveries will be reported to the National Monuments Service and/or National Museum of Ireland.
  - Any biodiversity data collected will be submitted to the National Biodiversity Data Centre and that any bat/bird survey may be submitted to the National Parks and Wildlife Service
  - The grant aided works will be represented by a symbol on the Heritage Maps portal <http://www.heritagecouncil.ie/maps/welcome-to-heritage-maps/>
16. The building/other related structure must be located within the participating GLAS holding and must be maintained in agricultural use while the grantee continues to have a GLAS contract with the Department of Agriculture, Food and the Marine. If the building/other related structure being grant-aided is used for another purpose or sold within a period of 5 years from payment of grant, the administrator and the Department reserves the right to claw-back some, or all, of the grant paid.
17. LEADER funding cannot be obtained for the conservation works in addition to a grant under this scheme. The applicant shall forward to the administrator details of any other public funding being used to support this project. A maximum of up to 75% (or €25,000, whichever is less) of the receipted cost of the project will be paid under this grant scheme.
18. The Department of Agriculture, Food and the Marine reserves the right to resurvey every grant-aided building/other related structure at the end of the scheme period.